



The Musical

7th & 8th Grade  
Informational Meeting

August 25, 2025

7:00 pm

[montourtheatreproductions.org](http://montourtheatreproductions.org)

Theatre  
Productions



# *Introductions*



# Production Team

Director- Dana Hardy Bingham, Ms. HB

Assistant Director/Choreographer- Dr. Amanda Olmstead, Dr. O

Technical Director- Miss Paddick

Music Director/Faculty Producer & Sponsor- Miss Bosco



# DEW Musical Mission Statement

*Our mission is to inspire creativity, build confidence, and foster collaboration through the art of musical theatre. We are dedicated to providing a supportive and inclusive environment where middle school students can develop essential skills such as communication, teamwork, problem-solving, empathy, and self-expression. Through acting, singing, dancing, and behind-the-scenes work, every student can discover their voice, strengthen their abilities, and share their unique talents with the community.*





# Roles

# Theatrical Team



## CAST

A cast member is an actor who is part of the group of performers bringing a theatrical production to life. The cast includes all the actors involved in a play or musical, from the main leads to the supporting roles and ensemble members. They are selected by the director to portray characters and interpret the script through acting, singing, and dancing.

## STAGE CREW

A team of students who contribute to the “behind the scenes” of a theatrical performance through running sound, moving set pieces, managing props backstage, operating curtains, etc.

Stage crew is **VITAL** to the success of a production. This role requires a high level of responsibility.



# Audition Roles & Groups

<b>Ensemble (ONLY)</b>	<b>Lead/Supporting</b>	<b>Stage Crew</b>	<b>Stage Manager/Assistant Stage Manager(s)</b>
<p>In company numbers</p> <p>Likely to play many different non speaking or 1 line roles</p> <p>Some may have potential featured dancer roles</p>	<p>Named role with lines</p> <p>May not be in as many company numbers</p> <p>May have solo(s)</p>	<p>May choose to participate in various categories based on interest / availability: props, costumes, set construction, running crew, sound, lighting, etc.</p> <p>If student has less availability during the rehearsal process, they should opt for “running crew” - only needed from Nov 15-Nov 23.</p> <p>Some crew will be called 1-2x per week in SEPT and possibly 3x per week in OCT</p>	<p>SM follows along with script to record all blocking for actors</p> <p>SM is the “right hand” of the director and anticipates challenges before they arise!</p> <p>ASM's complete attendance, prepare rehearsal spaces, and record choreography</p> <p>ASM's will support the SM</p>



*Auditions*

# Auditions

**Wednesday, September 3rd**

6:00-7:30 pm **Ensemble ONLY**

7:30-9:00 pm **Lead/Supporting Role**

Each time slot will be 5 minutes or less

Students are permitted to leave after their audition is over

Students will prepare the audition music from the website for the audition.

**If you want to be considered for a lead/supporting role, please learn the lead/supporting role song AND monologue.**



# Auditions Day 2 - Dance Call (MANDATORY)

**Thursday, September 4th**

6:00-7:00 Auditions

7:00-8:30 Dance Call with Dr. O (MANDATORY for all students)

- Please wear movement appropriate clothing and footwear
  - (sneakers or jazz shoes)
- Be prepared to have FUN!!! It is OKAY if you “cannot” \*dance\*



# AUDITION FORM DUE DATE

SCAN HERE



AUDITION FORM

---

FRIDAY AUGUST 29

By 11:59 pm

NO EXCEPTIONS!

[Audition Form](#)

# CASTING

- Understudies (TBD)
- Be respectful
- Everyone who auditions will be on the cast list. There are no cuts.
- The cast list will be sent out on Friday **September 5th** after school.





*Rehearsals*

# Rehearsals & Expectations

\*all rehearsals will be within the timeframes listed below-students will not be called for every single rehearsal\*



**Sundays 1:00p-4:00p**

**Tuesdays & Thursdays 6:00p-9:00p**

**Wednesdays (added dance days) when needed**



Very specific rehearsal schedules - the director will attempt to complete the rehearsal schedule for the month of September prior to the first rehearsal - any changes will be posted one week in advance

Your attendance is **ESSENTIAL** to the success of the production. Conflict pose a serious struggle for all involved.

## **Stage Crew**

Specific Mondays & Wednesdays with Miss Paddick (times TBD based on crew assignments)

# Tech Week Dates

November 13 Last Run Before Tech

November 15-16 Tech Day 1 & 2

November 17-19 Dress Rehearsals

**ALL TECH DAYS ARE  
MANDATORY**



# Performances

November 20, 21, 22 at 7:00 pm

November 23 at 2:00 pm

**ALL PERFORMANCES ARE  
MANDATORY**





*Contract*

# CONTRACT OF UNDERSTANDING

## DEW Musical Contract

Theatrical team (students, production staff, and volunteers) shall uphold and enforce the behavioral and attitude standards determined by the Director. The standards of the students involved in the production must meet or exceed the standards expected of students within the regular academic day. Use of vulgar language, destructive/lewd comments, gossip or bullying is all strictly forbidden and will result in negative consequences if committed. Remember, the guiding principles of the school will be strictly enforced throughout the rehearsal process and performance weekend – **failure to follow this contract may result in removal from musical.** Students must maintain a professional attitude and a uniform front. Any conflicts, which may arise during the course of the rehearsal and production periods, must be resolved in a professional manner. Any conflicts not quickly resolved must be brought to the attention of the Director. Once cast and student accepts assigned role, the student's commitment to the production is considered to be binding.

The following are general guidelines that will be enforced:

- The actor will abide by the “off-book” deadline. - Failure to do so may result in the actor being replaced.
- Attendance is VITALY important- if a student is unexpectedly absent from school due to illness, they must email the director or faculty producer the morning of the missed rehearsal.
- If a student misses a rehearsal, it is their responsibility to learn the material they missed.
- All known conflicts with the rehearsal schedule must be noted on the back of this contract - any conflicts that arise outside of listed conflicts will be problematic - please do your best to limit your conflicts.
- All theatrical Team members will be on time to every rehearsal (when called).
- All theatrical Team members will adhere to school rules with respect to cell phone usage, or any distracting behavior that is not on task. No gum while rehearsing please. Be respectful of the creative process.
- All rehearsals are to be considered as important as academic courses with respect to behavior. Please follow the same proper behavior that you do in the classroom.
- All theatrical Team members are responsible for checking calendar/email for schedule changes.
- Any complaints about character, lines, scenes, songs, etc. will NOT be tolerated. A positive attitude is essential for the integrity of the experience for all
- Parents will be prompt when picking up students
- Rehearsal areas are to be left in good condition (trash disposed of)
- School rules as specified in the Montour School District Code of Conduct will be followed and enforced
- Students will be photographed and videotaped during the course of the musical
- In the event that school property is damaged due to horseplay and unauthorized use, it will be the responsibility and requirement of the parent/student to make restitution.

# CONTRACT OF UNDERSTANDING

**MANDATORY DATES – no conflicts permitted on ANY these dates**  
*(if you have a conflict with any of these dates, please do NOT audition for the show)*

THURS NOV 13 - last rehearsal before Tech	WED NOV 19 - dress rehearsal 3 - 5p-9p
SAT NOV 15 - TECH day 1 - 10a-3p	THURS NOV 20 - show
SUN NOV 16 - TECH day 2 - 1p-4p	FRI NOV 21 - show
MON NOV 17 - dress rehearsal 1 - 5p-9p	SAT NOV 22 - show
TUES NOV 18 - dress rehearsal 2 - 5p-9p	SUN NOV 23 - show

**PLEASE SIGN THIS CONTRACT TO ENSURE YOU AGREE TO THE TERMS OF THE CONTRACT**

*Students who have not returned their signed contract by auditions will not be cast*

Name	<i>Signature</i>	Date
Parent Name	<i>Signature</i>	Date

**Bring your signed contract to your audition**

## **CONFLICTS**

Please list any/all known conflicts that coincide with the rehearsal schedule (**Tues/Th 6p-9p, Sun 1p-4p**) on the back of this contract. Thank you!

PLEASE remember, no conflicts permitted on the dates listed in the box on the opposite side of this page!



# Boosters



# Montour Theatre Productions Boosters

## Boosters:

All parents/guardians of students participating in Montour Theatre Productions.

## Booster Board:

President - Deena Swank (11th grade parent)

VP of Operations - Nicole Hinden (11th grade parent)

VP of Marketing - Jessie Picciano (10th grade parent)

Treasurer - Wei Ming Harrer (10th grade parent)

Secretary - Jill Sobieralski (9th grade parent)

## Contact Information:

Email: [mtpboosters@gmail.com](mailto:mtpboosters@gmail.com)

Website: <https://montourtheatreproductions.org/>

Facebook: <https://www.facebook.com/MontourHighSchoolMusicalTheater/>





# Parent Committees

# Parent Committee Needs

Clearances  
**NEEDED**

We need your help and your talents in the following areas...

1. Set Building
2. Rehearsal Chaperones
3. Costumes
4. Hallway Decoration
5. Tickets
6. Souvenirs
7. Concessions
8. Hair/Makeup for performances
9. Backstage (volunteers for performances)
10. Director Gifts
11. Cast Party
12. Program
13. 50/50

*Please grab a volunteer clearances packet at the end of the meeting. There have to be submitted to the district prior to October 1st.*



To sign up for a parent committee, please visit us in the front after the meeting.

# *Parent Committee Needs*

**ALL PARENT/GUARDIAN VOLUNTEERS MUST HAVE CLEARANCES ON FILE WITH THE DISTRICT!**

**Clearances must be submitted EVERY YEAR, so even if you submitted the information last year, you must do it AGAIN this year BY OCTOBER 1.**

**Scan the QR for information on clearances and links to the forms or grab a volunteer clearances packet at the end of the meeting.**





# *Montour Theatre Productions Booster Board Middle School Production Chairpersons*



We are looking for two 7th/8th grade parents/guardians who are interested in serving on the Booster Board as **Middle School Production Chairpersons**.

## **Responsibilities**

- Attend monthly MTP Booster Board Meetings (when appropriate)
- Provide support to the Middle School Production Team and check in with them regularly
- Manage the Middle School Parent Committees
- Provide support to the Middle School Parent Committee Chairpersons and check in with them regularly
- Be present at all performances (at least one MS Chairperson) to troubleshoot, support parent committees, and assist in the management of money from front-of-house fundraising.

**If you are interested, see Deena Swank after the meeting for a more detailed job description.**

# Parent Committee Sign-up

Please visit [montourtheatreproductions.org](https://montourtheatreproductions.org)  
to find the link



**PARENT COMMITTEES  
SIGN-UP**

---

# ELF JR REHEARSAL SEPTEMBER SCHEDULE

DATE	TIME	LOCATION	FOCUS	REHEARSAL	STUDENTS CALLED
Sept 7 - SUN	1p-4p	Auditorium	Acting	Introduction to ELF JR	ALL CAST
Sept 9 - TUES	6p-9p	Auditorium	Acting	Acting Workshop	LEADS
Sept 11 - TH	6p-7:30p	Chorus Room	Vocals	<i>Happy All The Time</i>	Santa, Elves, Buddy
	7:30p-9:00p	Chorus Room	Vocals	<i>World's Greatest Dad</i>	Buddy, Business Woman, Flyer Guy #1 & #2, New Yorkers, Passerby
Sept 14 - SUN	1p-2p	Chorus Room	Vocals	<i>I'll Believe In You</i>	Michael, Emily
	2p-3p	Chorus Room	Vocals	<i>Never Fall In Love With An Elf</i>	Jovie
	1p-3p	Auditorium	Choreo	<i>World's Greatest Dad</i>	Buddy, Business Woman, Flyer Guy #1 & #2, New Yorkers, Passerby
	3p-4p	Auditorium	Choreo	<i>I'll Believe In You</i>	Michael, Emily
Sept 16 - TUES	6p-9p	Auditorium	Choreo	<i>Happy All The Time</i>	Santa, Elves, Buddy
Sept 18 - TH	6:15p-8:15p	Auditorium	Blocking	pages 20-24 and 44-47	Charlie, Buddy, Shawanda, Elves #1-5
	6p-7p	Lobby	Choreo	<i>Never Fall In Love With An Elf</i>	Jovie
	7p-8p	Lobby	Review Choreo	<i>I'll Believe In You</i>	Michael, Emily
Sept 21 - SUN	1p-2p	Auditorium	Choreo	<i>Rockefeller Center Skating</i>	New Yorkers
	2p-2:30p	Auditorium	Review Choreo	<i>World's Greatest Dad</i>	Buddy, Business Woman, Flyer Guy #1 & #2, New Yorkers, Passerby
	2:30p-3:30p	Auditorium	Review Choreo	<i>Happy All the Time</i>	Santa, Elves, Buddy

## Contacts

Miss Bosco- [boscol@montourschools.com](mailto:boscol@montourschools.com)

DEW Musical- [dew.musical@montourschools.com](mailto:dew.musical@montourschools.com)